

# Notice of Licensing Committee

Date: Wednesday, 4 March 2020 at 10.00 am

Venue: Committee Suite, Civic Centre, Poole BH15 2RU



---

## Membership:

### Chairman:

Cllr D A Flagg

### Vice Chairman:

Cllr G Farquhar

Cllr S Baron  
Cllr R Burton  
Cllr D Butler  
Cllr J J Butt

Cllr N Decent  
Cllr B Dion  
Cllr B Dove  
Cllr B Dunlop

Cllr D Farr  
Cllr T Johnson  
Cllr D Kelsey  
Cllr P Parrish

---

All Members of the Licensing Committee are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to attend.

If you would like any further information on the items to be considered at the meeting please contact: Jill Holyoake, Democratic Services 01202 454715 or email [jill.holyoake@bcpcouncil.gov.uk](mailto:jill.holyoake@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](http://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
**CHIEF EXECUTIVE**

25 February 2020



Available online and  
on the Mod.gov app



## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?

Disclosable Pecuniary Interest

Yes

Declare the nature of the interest

Do NOT participate in the item at the meeting. Do NOT speak or vote on the item EXCEPT where you hold a dispensation

You are advised to leave the room during the debate

Local Interest

Yes

Declare the nature of the interest

Applying the bias and pre-determination tests means you may need to refrain from speaking and voting

You may also need to leave the meeting. Please seek advice from the Monitoring Officer

No

Do you have a personal interest in the matter?

Yes

Consider the bias and pre-determination tests

You may need to refrain from speaking & voting

You may also need to leave the meeting. Please seek advice

No

You can take part in the meeting speak and vote

What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
([tanya.coulter@bcpcouncil.gov.uk](mailto:tanya.coulter@bcpcouncil.gov.uk))

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

## 1. **Apologies**

To receive any apologies for absence from Councillors.

## 2. **Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

## 3. **Declarations of Interests**

Councillors are required to comply with the requirements of the Localism Act 2011 and the Council's Code of Conduct regarding Disclosable Pecuniary Interests.

Councillors are also required to disclose any other interests where a Councillor is a member of an external body or organisation where that membership involves a position of control or significant influence, including bodies to which the Council has made the appointment in line with the Council's Code of Conduct.

Declarations received will be reported at the meeting.

## 4. **Confirmation of Minutes**

To confirm and sign as a correct record the minutes of the Licensing Committee on 18 December 2019, and the Licensing Sub Committees on 19 December 2019, 14, 21 and 28 January, and 4 February 2020.

## 5. **Public Issues**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Wednesday 26 February 2020.

The deadline for the submission of a statement is 12.00 noon, Tuesday 3 March 2020.

The deadline for the submission of a petition is 12.00 noon, Tuesday 3 March 2020.

<b>6. Review of Hackney Carriage Fares</b>	29 - 40
The Licensing Team have received a request from the Taxi Trade for a review of the Hackney Carriage fare structure for the BCP Council area.	
<b>7. Taxi and Private Hire policy harmonisation</b>	41 - 172
Following the formation of BCP Council we currently have three legacy authority policies covering the BCP Council area. These policies are vastly different and in need of updating. In order to properly protect passengers and other road users it is proposed to create one new BCP taxi and private hire policy which will be separated into three main categories, drivers, vehicles and operators. Each category will have its own bespoke policy which will be reviewed every five years. The fees charged for the administration of this service will also be harmonised and reviewed under a separate report at a later date to coincide with the implementation of the new policies.	
<b>8. Venue for future meetings</b>	
The Council at its meeting on 17 December 2019 agreed the dates for meetings of the Committee and its Sub Committees for the Municipal Year 2020/21. In doing so it was proposed that each Committee consider the venue(s) for its meetings.	
<b>9. Any Other Business</b>	
To discuss any other business with the agreement of the Chairman.	

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.